



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Interim Chief Executive
Adrian Stanfield LL.B (Hons)

Gibson Building
Gibson Drive
Kings Hill, West Malling
Kent ME19 4LZ
West Malling (01732) 844522

To: MEMBERS OF THE COUNCIL

NB Background reports to items referred from Cabinet and Committees have been omitted from printed agenda packs.

Dear Sir/Madam

I hereby summon you to attend a meeting of the Tonbridge and Malling Borough Council which will be held in the Council Chamber, Gibson Drive, Kings Hill on **Tuesday, 9th April, 2024 at 8.15 pm.**

Information on how to observe the meeting will be published on the Council's website.

The following business is proposed to be transacted:-

1. Guidance on the Conduct of Meetings 5 - 8

PART 1 - PUBLIC

2. Apologies for absence 9 - 10
3. Declarations of interest

To declare any interests in respect of recommended items

4. Minutes 11 - 20

To confirm as a correct record the Minutes of the meeting of Council held on 20 February 2024

5. Mayor's Announcements
6. Questions from the public pursuant to Council Procedure Rule No 5.6 21 - 22

7. Questions from Members pursuant to Council Procedure Rule No 5.5 23 - 24

8. Leader's Announcements 25 - 26

Matters for Decision

9. Appointment of Chief Executive 27 - 32

This report proposes the appointment of a new Chief Executive based on the recommendations of the appointed Panel of Members. The report further proposes the continuation of a number of interim arrangements until the new Chief Executive starts at the Council.

10. Changes to the Constitution - Council Procedure Rule 5.5 - Questions from Members 33 - 38

The report recommended that Council Procedure Rule 5.5 be amended to improve the process around submitting questions to Full Council.

11. Programme of Meetings 2024-25 and 2025-26 39 - 46

The programme of meetings for the municipal year 2024/25 is attached for consideration. Management Team, Senior Officers and Cabinet Members have been consulted on the proposed dates. The draft programme for 2025/26 is also attached for consideration. Subject to any amendments identified by Members the programmes will be presented to Annual Council for endorsement.

12. Biodiversity Net Gain Monitoring 47 - 52

The report set out options for monitoring and charging biodiversity net gain

13. Housing Services Staffing 53 - 54

Recommendation GP 24/15 (9) of the General Purposes Committee of 13 March 2024 in respect of staffing in housing services

14. Feedback from Consultation Results of the Scrap Metal Dealers Policy 2024 - 2029 55 - 80

Recommendation LA 24/4 of the Licensing and Appeals Committee of 26 March 2024 – To Follow

Matters for Information

15. Minutes of Cabinet and Committees 81 - 82

To receive and note the Minutes of meetings of Cabinet and Committees as set out in the Minute Book (attached as a supplement).

16. Sealing of Documents

To authorise the Common Seal of the Council to be affixed to any Contract, Minute, Notice or other document requiring the same.

ADRIAN STANFIELD
Interim Chief Executive
Thursday, 28 March 2024